

JOB OPENING: BUSINESS EXECUTIVE – SMALL ENTERPRISE FINANCING

United Finance Limited, one of the leading Non-Banking Financial Institutions in the country, is a Public Limited Company listed with Dhaka Stock Exchange established in 1989 as a joint venture between Asian Development Bank (ADB), Commonwealth Development Corporation (CDC) Lawrie Group PLC (United Kingdom), Shaw Wallace Bangladesh Limited, Duncan Brothers (Bangladesh) Limited and its associated companies and United Insurance Company Limited.

At present, apart from general public, shares of the company are held by Lawrie Group PLC (United Kingdom), United Insurance Company Limited, Duncan Brothers (Bangladesh) Limited and its associated companies.

United Finance Limited serves the financial needs of a diverse client base of both companies and individuals. The company operates in all 64 districts of Bangladesh through 25 offices and a team of more than 800 employees.

To take ownership of an essential part of the organization, United Finance Limited is presently looking for a competent Business Executive/Manager according to the following details:

ROLE: BUSINESS EXECUTIVE –SMALL ENTERPRISE FINANCING

Designation : Officer Grade I to Senior Officer

Job Location : Anywhere in Bangladesh

Reports to : Business Head

CORE RESPONSIBILITIES:

- Generate business as per target provided by the product heads.
- Achieve product specific and new business specific target
- Maintain visit frequency for all clients set by line manager
- Ensure client services as per best practice rule of the organization
- Ensure all operational procedures of the company related to credit approval, loan documentation, disbursement, collection and other services to the client
- Ensure any other ad-hoc (non-regular) responsibilities given by your line manager time to time

ADDITIONAL REQUIREMENTS

- Graduation/Masters from a reputed public or private university
- Fresh graduates are encouraged to apply
- Candidates with 2 or 3 years' experience in Banks/NBFIs, or in a similar role in other industry are preferred.
- Excellent interpersonal skills
- Excellent Negotiation skills.

Interested candidates are encouraged to share their updated resume at HR@unitedfinance.com.bd mentioning Full Name the position interested in the subject line of the mail. Soft copy of NID number recent photograph shall be provided as separate attachment.